

BUILDING REP BASICS: Roles of a Building Rep

While the needs of every school and staff are different, below are the basic roles of the building rep, which can and should be delegated amongst a wider building rep team.

CONTRACT ENFORCER

One of the most important duties of a Building Representative is the education of the members in their rights and responsibilities under the negotiated contract. The Building Representative must have a good working knowledge of the negotiated contract. You must know when an educator's complaint can be rectified through the grievance procedure. Complaints overheard in faculty rooms many times result in grievances. It is the Building Representative's responsibility to recognize a grievance and begin working to resolve the issue.

ORGANIZER

As a building rep and leader in your building, you know how to move your colleagues to action. This means recruiting members to attend upcoming events, sign petitions, and of course join the union. By using your 1-1 conversation skills, you are able to help inspire hope amongst your colleagues if you have a building-specific or county-wide issue that needs to be addressed through collective action of your union.

COMMUNICATOR

No local union can function successfully without a highly sophisticated method of communication. As the Building Rep, you are a primary source of information coming from the Rep Assembly meetings, hosting your monthly 10-minute meetings, and facilitating distribution of materials to your Building Action Team (BAT). You also have the task of providing information to the TAAAC Office if there are issues in your building.

Build Your Building Rep Team

Each school is allotted "one Association Representative for one through twenty members and one representative for each additional 20 members or major fraction thereof." That means you can split the responsibilities of the role! Here is one example of how that looks:



BR/FAC Chair
Primary liaison to bring issues from the building-level to TAAAC HQ



Grievance Chair
Helps members file grievances or contact their UniServ Director for support



Building Action Team Chair
Maps the school to best disseminate information amongst members



Social Chair
Facilitates recruitment and plans and school-based union events