

# UniServ Update

## HOW TO PROTECT YOURSELF AT WORK

Take the following steps to take care of yourself if you get hurt at work:

- Document your injury immediately with the official injury report form and submit to your principal within three days.
  - If it is the result of a student's behavior, write a discipline referral.
- Seek medical treatment ASAP.
- File a claim with a workers' compensation attorney. Call the TAAAC Office for our firm.
- Follow through with medical treatment.
- Stay in contact with HR.
- Save all records.

If you are injured at your school or workplace, ask yourself the following questions to make sure your rights are observed.

### What happens if you are told you aren't injured enough for workers comp?

1. Report it, and call your UniServ Director at the TAAAC Office: (410) 224-3330.
2. To qualify you need to report the injury to your principal within three days. This does NOT mean that your principal determines if it qualifies. No one should be telling you that until you see a doctor and talk with a worker's comp attorney.

### How does assault leave differ from worker's comp?

- Worker's comp covers all types of injuries at work including accidents like slipping on a wet floor. Assault leave is specifically designed to support you if your injury at work is the result of student behavior.

### How can I ensure no one else gets hurt at work?

- Bring the safety hazard to your Faculty Council and ask them to initiate a safety inspection as outlined in Article 18E of the TAAAC Negotiated Agreement.

If the language in your Negotiated Agreement is violated, contact your UniServ Director. Scan the QR code to read the full contract language at [taaaonline.org](http://taaaonline.org).

- **Article 18E: Health and Safety Standards**
- **Article 8H: Injury on the Job**
- **Article 8J: Assault Leave**

